



KPR ETFO Donations Guidelines

(From KPR ETFO Procedures 2016)

Requested Donations

As an organization, we receive many requests for funding. The goal of The Kawartha Pine Ridge Teachers' Local is to focus our donations on elementary aged children through the lens of the following priorities:

A. Funding Priorities:

- To promote social justice in the areas of anti-poverty, non-violence, and equity.
- To promote the care and protection of the people in our communities.
- To support international assistance and cooperation.
- To promote the care and protection of the environment.
- To enhance the status and profile of elementary teachers and education workers
- To promote and support public education and unionism.

B. Donation Request Policy

Donations are given in accordance with the priorities listed in; A. Funding Priorities.

1. All donation requests must be received on official organization letterhead (when applicable) and mailed, emailed or faxed to the Local office c/o the Local President. No requests shall be made by phone.
2. All donation requests must be accompanied by a signed KPR ETFO application form. (see Appendix A)
3. Each organization or individual may make a donation request once per school year.
4. All donation requests must be received at least one week prior to the date of the Local's monthly Executive meeting which is posted on the Local calendar. The calendar can be found on our website (www.kpretfo.ca).
5. All donation requests will be reviewed by the Executive, on a first come, first served basis.
6. First-time requests may be given priority.
7. We encourage members to be involved in their community and priority may be given to donation requests from members involved in these endeavours.
8. Approval will be granted, at the discretion of the Executive.
9. Donation requests will not exceed \$500.00 per request. Exceptions to this amount may be made by the local executive.



KPR ETFO Funding/Donation Application

Please complete and sign this application form and submit it to:

Kawartha Pine Ridge Elementary Teachers' Local
2155A Davis Road
Cavan Monaghan, Ontario
K9J 0G5

Or email to admin@kpretfo.ca

<u>Organization Representative or Individual Name:</u>
<u>Address, email and website:</u>
<u>Date of application:</u>
<u>Date donation required:</u>
<u>Amount Requested:</u> \$
<u>Description of event or project funding will support:</u>
<u>Your Organization's Mission Statement:</u>
<u>Describe how your event or project meets our funding priorities (from pg.1 of application):</u>
<u>Have you requested and received donations for this project from other sources?</u>

Elementary Teachers' Federation of Ontario Human Rights Statement:

The Elementary Teachers' Federation of Ontario is committed to:

- providing an environment for members that is free from harassment and discrimination at all provincial and local Federation sponsored activities;
- fostering the goodwill and trust necessary to protect the rights of all individuals within the organization;
- neither tolerating nor condoning behaviour that undermines the dignity or self-esteem of individuals or the integrity of relationships; and
- promoting mutual respect, understanding and co-operation as the basis of interaction among all members.

Harassment and discrimination on the basis of a prohibited ground are violations of the Ontario Human Rights Code and are illegal. The Elementary Teachers' Federation Ontario will not tolerate any form of harassment or discrimination, as defined by the Ontario Human Rights Code, at provincial or local Federation sponsored activities.

***Please sign indicating support of the ETFO Human Rights Statement:**

(Signature required for application to be considered)